See, Test & Treat® Communities of Practice Charge

**Reports to:** CAP Foundation Board of Directors

**Charge:** Communities of Practice offers program organizers and coordinators an opportunity to network with other program leads and coordinators, discuss and hear how other programs have faced program challenges and best practices for how to enhance or improve programs. The Communities of Practices gathers feedback and input from volunteers to improve See, Test & Treat program design and remove common obstacles faced by programs.

Specific committee duties include:

1. Develop a shared repertoire of resources: experiences, stories, tools, and best practices to further strengthen the See, Test & Treat program planning, logistics, execution and impact.
	* Examine the programmatic elements, patient and institutional impact of See, Test & Treat
	* Share individual and institutional See, Test & Treat experiences including documents, work plans and high-level patient outcomes
	* Provide insight to inform continuous improvement in program focus delivery, and impact
	* Assist in shaping the See, Test & Treat program for the future

**Time Commitment:**

* Number of Conference Calls-
	+ - Four to five 1 hour webinars
* On-line discussions/case studies via list-serve
* Hours of Committee Work required outside of meetings
	+ Committee Chair- 10 – 12 hours per year
	+ COP Members- 4 - 6 hours per year

**Chair:** Sharon K. Bihlmeyer, MD, FCAP

**Staff:** Marci Zerante, Director of Programs

 Julia Rankenburg, Program Development Manager

 Ranjana Paintal, Program Manager